

Warhawk Academic Booster Meeting

MINUTES: JULY 26, 2018

KIM SNYDER

STANDING AGENDA

1. ATTENDANCE
2. CALL TO ORDER
3. APPROVAL OF MINUTES
4. PRINCIPAL'S REPORT
5. OFFICER REPORTS
 - a. Secretary:
 - b. Treasurer's Report:
 - c. Westerville Parent Council Representative:
 - d. Webmaster:
 - e. Vice President:
6. COMMITTEE REPORTS:
 - a. Membership:
 - b. Spirit-wear:
 - c. Educator Grants:
 - d. Scholarships:
 - e. GEM:
 - f. Teacher Appreciation:
 - g. Student of the Month:
 - h. Arts and Crafts Bazaar:
 - i. Concessions:
 - j. Bake Sales:
 - k. Gift Cards & Raffle:
 - l. Admissions:
 - m. Senior Awards Night:
 - n. Valentine's Day:
7. STANDARD ORDER of BUSINESS
 - a. Unfinished Business:
 - b. New Business:
8. ANNOUNCEMENTS
 - a. General Announcements:
 - b. Future Board Meeting Dates:
 - c. Important Dates Upcoming:
9. ADJOURNMENT

ATTENDANCE

Officers:

- Mark Muccio, Vice President
- Kim Snyder, Secretary
- Lynne Pasi, Treasurer
- Linda Weiler, WPC Rep, Student of Month
- Garnett Johnson III, WPC Rep
- Janine Robinson, Webmaster

Committee Chairs:

- Tracy Curran, Scholarship, Educator Grants
- Lana Patterson, Student of Month, Concessions, Spirit-wear
- Anne Chadwick, Arts and Crafts Bazar
- Christa Sackett, Bake Sales

Additional Attendees:

- ✓ Katie Gugle, krugle@aol.com
- ✓ Sara Blankenburg, sarablankenburg@gmail.com
- ✓ Katie Lesmerises, katielesmerises@gmail.com
- ✓ Tom Lanier, laniert@westerville.k23.oh.us
- ✓

CALL TO ORDER

- Date: 7/26/2018
- Time: 6:35pm
- Location: Main Office, Conference Room Westerville Central 7118 Mount Royal Ave, Westerville OH 43082

APPROVAL OF MINUTES

- Motion by: Lana Paterson
- Second Motion by: Katie Gugle

PRINCIPAL'S REPORT

Thomas Lanier

1. Schedule Pick up dates/times:
 - a. Classes of 19-20; Aug 8 8-10am; 4-6:30pm
 - b. Classes of 21-22; Aug 9 8-10am; 4-6:30pm
2. New Student Orientation:
 - a. August 9; 7-8pm
3. Underclassmen Awards Night

- a. September 5; 7:30-8:30pm – will need to call for bakers (Christa Sackett)
4. Student of Month Program
 - a. Academic Booster reps are to contact Kellie Reed to plan for September recognition. This is the last Thursday of the month and is scheduled for September 27.
5. Craft Bazaar
 - a. October 27; 10am-3pm (no more conflict with North's event)
6. Lunch has been extended from 10a-1:15pm to accommodate smaller groups at lunch time.

OFFICER REPORTS

Secretary:

Kim Snyder

1. Westerville Central Academic Booster sign up forms are ready for schedule pick up. Email the form to Mark to put up on website.

TREASURER'S REPORT:

Lynne Pasi

2. Financial update attached in detail: Funds available are \$23891.03
3. Budget Audit achieved over the Summer 2018, confirmation letter attached

WESTERVILLE PARENT COUNCIL REPRESENTATIVE:

Linda Weiler & Garnett Johnson III

1. No meeting prior to this one.

WEBMASTER:

Mark Muccio & Janine Robinson

1. Mark reported under VP but will make sure we keep up to date on website and will put the membership form on website.

VICE PRESIDENT:

Mark Muccio

1. The Constitution was originally drafted in 2004 and is up on website. Please review and suggest changes at next meeting. We will need a quorum to vote on it.
2. July 26, 2018 is the required Executive Meeting prior to 2018-2019 school year.

COMMITTEE REPORTS

MEMBERSHIP:

Katie Lemerises, Kim Snyder

1. Booth will be at Schedule Pick up, Curriculum Night.

SPIRIT-WEAR:

Lana Patterson

1. Neon T Shirts Time To Soar \$10 (XL \$12) will be on sale at Schedule Pick UP
2. JC Manning goes live Aug 1 and will remain open for the school year. Flyers will be at the booth and samples in main office.

EDUCATOR GRANTS:

OPEN

1. Item One
2. Item Two

SCHOLARSHIPS:

OPEN

1. Item One
2. Item Two

GEM:

Mark Muccio, Lana Patterson

TEACHER APPRECIATION:

Katie Lemerises, Kim Snyder

1. Quarterly, we will show our appreciation to the staff. More to come.

STUDENT OF THE MONTH:

Lana Patterson, Linda Weiler

1. September 27, with the last Thursday of the month being the event.

ARTS AND CRAFTS BAZAAR:

Ann Chadwick

1. Craft Bazaar Committee meeting at Ann's is July 31

CONCESSIONS:

Lana Patterson

1. Lana spoke to the concessions issues of coffee, beverages outside via food truck while there is a line to get in. Java Brava gives 10% back to the boosters. Many volunteers will be needed.

BAKE SALES:

Christa Sackett

GIFT CARDS & RAFFLE:

OPEN

ADMISSIONS:

OPEN

SENIOR AWARDS NIGHT:

OPEN

VALENTINE'S DAY:

OPEN

STANDARD ORDER OF BUSINESS

UNFINISHED BUSINESS:

1. Committees needed chairs:
 - a. Membership Katie Lesmerises and Kim Snyder as stated above
 - b. Staff Appreciation Katie Lesmerises and Kim Snyder as stated above
 - c. GEM Mark Muccio and Lana Patterson

NEW BUSINESS:

ANNOUNCEMENTS

GENERAL ANNOUNCEMENTS:

1. August 22; 6:30pm Next Meeting (Original date: Aug 29th is Curriculum Night)

FUTURE BOARD MEETING DATES:

Monthly Meetings	Date:	Time:	Location:
September	9/19/18	6:30pm	WCHS Main Office Classroom
October	10/17/18	6:30pm	WCHS Main Office Classroom
November	11/14/18	6:30pm	WCHS Main Office Classroom
December	NA		
January	1/16/19	6:30pm	WCHS Main Office Classroom
February	2/20/19	6:30pm	WCHS Main Office Classroom
March	3/20/19	6:30pm	WCHS Main Office Classroom
April	4/17/19	6:30pm	WCHS Main Office Classroom
May	5/15/19	6:30pm	WCHS Main Office Classroom
June	NA		WCHS Main Office Classroom

IMPORTANT DATES UPCOMING:

July 31 7:30pm Bazaar meeting at Ann Chadwick's home.

ADJOURNMENT

- Motion by: Katie Gugle
- Second Motion by: Lana Patterson
- Time: 7:45pm

Treasurer Report July 2018

Balance June 20, 2018 \$ **36,302.23**

Deposits 6/10/18 \$ 319.63 Senior Breakfast Reimbursement
6/29/18 \$ 0.33 Interest

Deposit Total \$ 319.96

Cleared checks 1735 \$ 1,000.00 Scholarships
1730 \$ 1,000.00 Scholarships
1751 \$ 650.00 Academic Award Pins

Cleared Checks Total \$ 2,650.00

Balance July 23, 2018 **\$ 33,972.19**

Outstanding Deposit

Total O/S Deposit \$ -

Outstanding Checks:

TBW \$ 3,581.16 Tshirts for sales 2018-2019
1731 \$ 1,000.00 Jacob Kenneally and The Ohio State University
1733 \$ 1,000.00 Lillian Craig and Miami University
1734 \$ 1,000.00 Nikita Nair and The Ohio State University
1736 \$ 500.00 Hope Miller and The Ohio State University
1738 \$ 500.00 Nicholas Fields and The Ohio State University
1739 \$ 500.00 Jordan Klapper and Indiana University at Bloomington
1741 \$ 500.00 Kathleen Curran and The Ohio State University
1743 \$ 500.00 Lauren Price and Arizona State University
1744 \$ 500.00 Brianna Smith and Case Western Reserve University
1745 \$ 500.00 Madelyn Carson and The Ohio State University

Total O/S Checks \$ 10,081.16

Funds Available \$ **23,891.03**

To whom it may concern,

July 25, 2018

I have looked over the Academic Booster Treasurer Books as a second party for Georgia McCarthy before she turns it over to the new Treasurer, Lynn Pazi. To the best of my knowledge, everything looks to be in good standing. Several samples were pulled out from Expenses and Revenue and verified amongst the spread sheet and Bank statements.

As of July 23rd, 2018,

The current balance of the Booster checking account is \$13,968.53 and the savings account is \$20,003.66. A total of \$33,972.19 belongs to the Westerville Central Academic Boosters according to Fifth/Third Bank.

Thank you,

Nancy Conkel 7/25/18
Nancy Conkel